

OUTLINE OF J-2 ACTIVITIES (28 Sep - 3 Oct 86)

25th ANNIVERSARY/SMIOC

28 SEPT, Sunday

Escort officers will meet J-2s at airport(s) and provide transportation to hotel

29 SEPT, Monday

Pickup arriving J-2s throughout the day - escort to hotel and appropriate functions.

0600-0730

Breakfast per personal preference

0730-0815

Depart hotel (via car/van) to DIAC

0815-0845

Director's greeting/coffee in DR's conference room

0845-0900

Escort to special seating in DIAC Auditorium

0900-1200

DIA Conference: "Origins of DIA"

1200-1300

Lunch (DIAC Blue Room)

1300-1600

DIA Conference: "The Present"

1600-1640

Travel to hotel

1640-1900

Free Time

1900-1930

Travel to DIAC to attend Foreign Attache Reception

1930-2130

Foreign Attache Reception

2130-2200

Travel to hotel

30 SEPT, Tuesday

Pickup arriving J-2s throughout the day

0630-0745

Breakfast per personal preference

0745-0815

Depart hotel for DIAC

0815-0845

Director's greeting/coffee (DR's Conference Room)

0845-0900

Escort to DIAC Auditorium

0900-1215

DIA Conference: "Challenges for the Future"

1215

Conference adjourns

30 SEPT, Tuesday (cont)

1215-1330	Lunch (DIAC Blue Room)
1330-1630	These options will be offered to J-2s (Escort Officers will be responsible for making appropriate arrangements):
	a. J-2s may attend Award Ceremony at 1400
	b. Escort J-2s to area of interest within DIAC (25th Anniversary exhibits, Defense Intelligence College (DIC), Research Crisis Support Center, offices, etc.)
	c. J-2s may use free time to do their own coordination in the Washington area. (Transportation to Pentagon and hotel will be offered.)
1630-1715	Depart/travel to hotel (for J-2s who remain at DIAC)
1715	Free Time

1 OCT, Wednesday

	Pickup arriving J-2s throughout day
0630-0800	Breakfast per personal preference
0800-1315	Free time
1245-1315	Transportation from the Marriott and Pentagon to the DIAC will be offered.
1315-1330	J-2s arrive at DIAC (met by escort officers)
1330-1400	Escort J-2s to VIP Seating for DIAC Dedication
1400-1500	Dedication Ceremony
1500-1600	J-2s escorted to DIAC Cafeteria for Reception
1600-1640	Sherry in DR's office/conference room for farewell to former DIA Directors
1640-1715	Travel to hotel
1715-1930	Free time
1930-2130	Cocktails and heavy hors d'oeuvres at hotel

2 OCT, Thursday

0600-0730	Breakfast per personal preference
0730-0800	Travel to DIAC from hotel
0800-0900	SMIOC starts in DR's Conference Room - opening statements
0900-1200	Agenda discussion
1200-1300	Working lunch and agenda discussion
1300-1715	Agenda discussion
1715-1745	Travel to hotel
1745-1915	Free time
1915-1930	Travel to Fort McNair
1930-2130	Buffet dinner at Fort McNair O'Club
2130-2200	Travel to hotel

3 OCT, Friday

0600-0730	Breakfast per personal preference
0730-0800	Travel to DIAC
0800-1200	Agenda Discussion
1200-1300	Lunch
1300-1400	Agenda Discussion
1400-1600	Open discussion and closing statements
1600	Appropriate transportation to hotel, airports, etc.

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DIRECTOR'S AWARDS CEREMONY SCHEDULE
(Tuesday, 30 September 1986)

- 1300 Honorees and families begin to arrive (RHR Lobby)
- 1330 Audience starts to form
-- Honored guests seated in reserved area
-- Award recipients are seated on stage
-- VIPs (including key Agency members and DR's special guests) are seated in reserved area
- 1345 Choral group performs while auditorium fills with DIA employees
- 1400 DR-XO introduces Director and asks audience to rise for National Anthem
- 1402 Welcoming remarks by Director
- 1403 Director introduces keynote speaker
- 1405 Keynote address by Deputy Secretary of Defense
- 1420 Director recognizes former directors, with special recognition of General Carroll
- 1427 Director presents honorary doctorate from the Defense Intelligence College to Mr. John Hughes
- 1431 Director recognizes retirement of Dr. Brown. (Mrs. Brown will also receive a certificate).
- 1435 Choral group performs
- 1441 Director presents military awards
- 1451 Director presents civilian awards
- 1510 Director's closing remarks/invitation to reception
Group photographs with the Director and Deputy Secretary of Defense for honorees (rest of audience leaves for the reception)
- 1515 Reception begins - Dining Facility
Musical group performs (Air Force Combo)

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DEDICATION CEREMONY SCHEDULE
(Wednesday, 1 October 1986)

1330 Guests begin arriving at the front of the DIAC
(Special guests are escorted to waiting area in RHR Lobby)

1345 Air Force Band Performs

1359 Special guests are escorted to the stage

1400 Honor Guard/National Anthem

1410 Chaplain introduced by Narrator

1411 Invocation

1414 Director introduced by Narrator

1415 Welcome by the Director

1424 Secretary of Defense introduced by the Director

1425 Remarks by the Secretary of Defense

1441 Presentation of Joint Meritorious Unit Award to Agency

1445 Dedication of Plaque

(a) Stage party walks to plaque and unveils it

(b) Plaque inscription read by Narrator

(c) Stage party returns to stage

1505 Narrator announces end of Dedication Ceremony and cutting of
Ceremonial Cake

Director cuts the first piece of cake

Narrator invites everyone to the Dining Facility for reception

1510 Reception (DIAC Dining Facility)

1600 Dedication Ceremony Reception concludes

Stage Party
Secretary of Defense

Director, DIA
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Chaplin

Narrator